

APVR-GC

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of the 27 October 2003 United States Army Alaska (USARAK)
Well-Being Steering Committee (WBSC) Meeting

1. The meeting of the USARAK Well-Being Steering Committee (WBSC) was held on 27 October 2003. Mr. Lambert, USARAK Well-Being Coordinator welcomed everyone, then Mr. Possumato, USAGAK Deputy Commander/Chairperson called the meeting to order at 1340.

2. In attendance at the meeting were:

Mr. Possumato	Chaplain St John
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Mr. Curry	SGM Bunting
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LTC Brown	Mr. Peet
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CSM Allen	MEDDAC REP
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Mr. Endsley	COL Hamilton
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Mr. Lambert	Mr. Hardwick
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Members absent:

Mr. Maywald

SGM Lasher

LTC Dixon

3. Mr. Lambert provided the WBSC members with an update on the following:

a. Interactive Customer Evaluation (ICE) implementation and training: ICE is deployed and new paper comment cards will be replacing previously used ones. DOD sponsored ICE training will be held respectively at FRA and FWA on 9 and 10 December. In the meantime, service managers and report managers will receive a slide presentation on how to use ICE. The slide presentation will supplement the already available tutorial.

b. Marketing: ICE has been featured on the front page of the Alaska Post and on the Command Channel. ICE posters and business cards distributed at FRA and FWA.

c. Other Activities: Briefing with the retiree council on 15 October 03 and the linking of the AK National Guard, retiree council, ICE, and Alaska Well-Being web sites.

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d. The survey of the FRA ten priority Well-Being functions is to begin in November 03. Mr. Curry inquired how the ten functions were identified and if FWA had identified theirs. Mr. Lambert explained that the ten functions were determined using the Jan 03 baseline surveys, AFAP issues, and focus groups. This process will take place at FWA once the Well-Being Action Council is established.

e. The newly developed corporate assessment for DPW, DCA, DOIM, and DOL will be reviewed with COL Palsha and the 172ND SIB key staff at a briefing scheduled for 28 October at FWA.

4. Old Business:

a. WBSC Charter: Mr. Lambert presented the charter document for adoption. Mr. Curry made the motion to adopt the charter and Mr. Peet seconded the motion. After a short discussion, the charter was adopted unanimously.

b. Action Plan: Mr. Lambert stated that he received feedback from COL Boltz to include all of the items discuss in the August Peoples QR&A with MG Brown i.e. the links between Well-Being and mission readiness, resource strategies, and facility management and the implementation of Well Being USARAK wide.

(1) Mr. Curry commented on the action plan. He stated that he felt that the different committees need to be fully functional in order to implement the action plan, and that we had come a long way however, an aggressive approach would be needed in order to fully implement it within a year.

(2) Mr. Lambert stated that Fort Richardson would be reviewing the action plan at their 6 Nov 03 Well-Being action council meeting. Mr. Curry stated that the action plan should become a normal agenda item to gage how we are meeting the requirements of the action plan.

(3) COL Brown stated that he hopes to have a Well-Being council by end of November or early December and establish the first working group this quarter. COL Brown asked if the Fort Richardson counsel had identified their top 10 areas for the Well-Being steering counsel meeting. Mr. Peet replied that they had and that copies would be sent to COL Brown and Mr. Mauer.

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(4) COL Brown asked Mr. Lambert to explain the survey process. Mr. Lambert replied that each area that was red flagged using the base line survey done at FWA/FRA last year would be examined carefully, using a Leikert scale survey that will look at the importance and performance of the function to determine whether the function is green, amber, or red.

c. Communication Plan: Mr. Lambert stated that the communication plan was reviewed and approved by PAO. He stated further that he will work with PAO and marketing to place a permanent ad for ICE in the Alaska Post and the Moose Sentinel. He recommended to COL Brown to have marketing do the same at Fort Wainwright.

d. List of Taskers: The list of taskers was reviewed and subsequently updated. Mr. Peet will look into the child care support issue for BSRF.

5. New Business:

a. ICE Policy: Mr. Lambert presented the new ICE policy for review. There were no objections noted. Mr. Possumato requested the policy be coordinated with the Chief of Staff since the policy applies USARAK wide.

b. Reduction of class A accidents by 50 percent: Mr. Curry informed the council that the Army objectives is to reduce class A accidents by 50 percent within the next two years. The post safety office will develop an action plan to meet the stated goal.

6. Questions/Comments:

a. Mr. Curry informed the council of the recent space problems in the barracks causing incoming single soldiers to sleep on couches. He recommended that the concerned units keep their Well Being council informed about this issue.

b. Mr. Mauer strongly recommended that the recently signed Well-Being /AFAP policy be rescinded as it is too directive, confusing and in contradiction with the AFAP requirements.

c. Mr. Curry inquired about the status of the CAPET training at Wainwright. Mr. Lambert stated that the CAPET schedule and POC was given to COL Brown for his action. COL Brown agreed to have Mr. Lambert work directly with Mr. Butler the new Fort Wainwright PM.

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d. Mr. Possumato concluded the meeting stating, that the Well-Being has come a long way since its inception, and in spite of the growing pains, he is very pleased with the program achievements thus far.

7. Meeting was adjourned at 1440.

8. Minutes prepared by Mr. Lambert, USARAK Well-Being Coordinator.

//Original Signed//

DONNA G. BOLTZ
COL, MP
Commander, US Army Garrison Alaska

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